



AGENDA ITEM NO:3

**MEETING OF THE CABOT, CLIFTON AND CLIFTON EAST
NEIGHBOURHOOD PARTNERSHIP
28TH JANUARY 2014 AT 7.00 P.M.**

PRESENT:

Members of Partnership

Malcolm Baker – Clifton Down Residents Association (CDRA)
Fraser Bridgeford - Friends of Brandon Hill (FBH)
Councillor Barbara Janke (Clifton)
Councillor Charles Lucas (Clifton)
Councillor Christian Martin (Clifton East)
Julian Jones - Co-Chair Cabot Forum
Dennis Gornall – Hotwells and Cliftonwood Community Association (HCCA)
Wendy Pollard – Richmond Terrace Residents Association (RTRA)
Anne White – Richard Hill Area Residents Association
Rosemary Chamberlin – Castle Park User Group
Maggie Shapland – CHIS
Keith Rundle – Police Inspector
Pauline Allen – Cabot Forum Co-Chair
Mary Bannerman – Castle Park Users Group
Mike Birkin – Brandon Hill Residents Association (BHRA)
Keith Rodgerson – Oakfield Residents Association (ORA)

Bristol City Council Officers

Nick Christo - Area Co-ordinator (07585 909030)
Patricia Jones - Democratic Services Officer (0117 92 22883)
Deborah White (0117 922 3017)
John Atkinson Neighbourhood Working Coordinator
Debbie Clough – Neighbourhood Development Officer

ROLLING ATTENDANCE

	25 th June	22 nd Oct	28 th Jan	
Ward Councillors				
Charles Lucas	P	P	P	
Simon Cook	A	P	A	
Barbara Janke	A	P	P	
Christian Martin	P	P	P	
Alex Woodman	P	A	A	
Mark Wright	P	P	A	
Other Members				
Pauline Allen(Cabot Forum Co-Chair)	P	P	P	
Ben Appleby	P	P	A	
Malcolm Baker (CDRA)	P	P	P	
Sharon Baker (CHIS)	A	A	A	
Mary Bannerman (CPUG)	A	P	P	
Fraser Bridgeford (FBH)	P	P	P	
Rosemary Chamberlin (CHBLB)	P	A	P	
Linda Ewles (HRA)	A	A	A	
Dennis Gornall (HCCA)	P	P	P	
Julian Jones (Cabot Forum Co-Chair)	P	P	P	
Mary Lehane (CWI)	A	A	A	
Peter Newberry (Governor)	P	P(Sub)	A	
Mike Birkin		P	P	
Wendy Pollard (RTRA)	P	P	P	
Keith Rodgerson (ORA)	A	P	A	
Keith Rundle (Police)	A	P	P	
Maggie Shapland (CHIS)	P	A	P	
University of Bristol				
Representative from WUF TA	P	P	P	
Nicolette Vincent (resident)	P	P	A	
Richard Whitburn (Clifton Forum Chair)	A	A	A	
Anne White (RHARA)	P	A	P	

1. WELCOME AND INTRODUCTIONS

The Chair opened the meeting and introductions were made.

2. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Cook, Councillor Wright and Councillor Woodman.

3. MINUTES – 22ND OCTOBER 2013

AGREED- that the minutes of the meeting of the Cabot, Clifton and Clifton East Neighbourhood Partnership held on 22nd October 2013 be confirmed as a correct record and signed by the Chair.

4. DECLARATIONS OF INTEREST

None.

5. PUBLIC FORUM

None.

6. COMMUNITY ACTIVITIES UPDATE

The Partnership received the following verbal reports (agenda item no. 6):-

Consultations and Publications – the NP noted a snapshot of the programme for the year ahead, and the status of the consultation activities listed. The Chair urged people to share the information and increase uptake where possible.

AGREED - that the presentation slides be circulated to NP members.

Residents Parking Zones

Cliftonwood and Hotwells - the Traffic regulation Order (TRO) covering the proposed changes in the area was imminent. The final timetable had not yet been confirmed but it was hoped the scheme would be in place by February 2014 subject to the satisfactory completion of the outstanding issues.

Clifton Village – consultation was complete and the final report was awaited. A number of groups were still attempting to have their issues addressed. The scheme was due to be introduced in the summer but this was subject to the resolution of these matters.

The point was made that the Richmond Terrace zone would be delayed as a result of being transferred to the Clifton Village scheme.

It was also reported that the residents of Richmond Hill were being adversely affected by the effect of ad hoc boundaries. It was understood that the ward councillors had raised the issue with officers who maintained that the boundaries were correct. It was noted that a review would be undertaken in 6 months time.

Central Parking Zone – a resident was advised to direct the on-going concerns relating to this proposal to the Residents Parking Scheme Working Group set up by the Sustainable Development and Transport (SD&T) Scrutiny Commission. It was suggested that a Public Forum statement could be submitted to the next SD&T Commission meeting on the 13th February 2014.

It was confirmed that officers would write to all residents to confirm the process for applications.

What's going on in your area

Cumberland Piazza – plans for tree planting were progressing and an estimate for the associated costs was expected in the near future.

Whiteladies Road Cinema – plans for the redevelopment of a cinema had been well received and it was anticipated that the scheme would now move forward to the planning stage without further delay.

Swivel Bridge and Clifton Rocks Railway

Work on the Swivel Bridge continued and an application for Lottery Funding was planned. The NP was also updated on the ongoing refurbishment of the Clifton Rocks Railway.

Forums

The following dates were highlighted:-

Cabot – 11th February – Kings Centre (Formally Centre for Deaf)

Clifton – 10th February – Clifton High School

Sub-Groups

The groups were now considered integral to the running of the NP and participation was therefore key. Anyone wishing to get involved was invited to contact the Area Co-ordinator (Nick Christo).

NP Review

It was reported that residents and community groups wanted a better understanding of devolved functions. Training on key areas would now take place with a focus on technical understanding to assist with forming recommendations.

Planning and CIL

Training would take place in the new financial year if there was interest from NP members. If you are interested in attending any training sessions then please contact the Area Coordinator.

20mph Zones

An illustration of the roads included and excluded from the Central Area Scheme was shown. It was reported that very little had changed as a result of the consultation. Partners expressed conflicting opinions on the merits of the scheme.

Arena

A budget of £91 million had been provisionally approved, to be released in tranches over 3 years. The project would require planning permission at an appropriate stage in the future. It was suggested that the anticipated £53 million from the City Deal was a risk as this was essentially money that would be derived from business rates that accrue in the Enterprise Zone – something that was difficult to predict in future years. (the detail of the project could be found at:-

https://www.bristol.gov.uk/committee/2014/ua/ua000/0116_6.pdf

7. NEIGHBOURHOOD WORKING PRIORITIES UPDATE

The NP considered a summary of progress against the top 10 neighbourhood priorities identified after consultation with Neighbourhood Forums, NP sub-groups and at other community events.

The latest multi-agency approaches and actions to address rough sleeping were noted. Hotspots were being targeted and efforts combined to tackle the highest ever reported figure of 41 sleepers, predominantly located in the city centre.

The NP was invited to notify the Neighbourhood Working Coordinator (John Atkinson) of any fast food littering hotspots. The on-going problems in Cabot ward were discussed along with the

“Jason Donna Van” located near the former habitat shop off Queens Road. It was felt that side streets were often not captured by the cleansing programme and Environmental Health was not responding to specific complaints made about this particular van.

JA agreed to raise the issue with the Community Cleansing Officer, Trudy Pheeny and report back. Inspector Keith Rundle added that there was potential to trigger a review of the licence on the grounds of public nuisance.

An audit of all commercial waste containers across the NP area was now complete. Businesses in breach would be dealt with by Fixed Penalty Notices or prosecution. There would also be a move towards smaller bins with more frequent collection or more frequent bag collections. JA noted the comments relating to the repeated breaches reported on Princess Victoria Street and The Mall in Clifton Village.

Cycling on pavements

To highlight any sites where cycling on pavements occur then please notify John Atkinson – Neighbourhood Working Coordinator.

Bicycle theft hotspots had been identified and mapped. Leaflets of Do's and Don'ts were being handed out to improve security and efforts focussed on signing people up to the Immobilise Scheme.

Three burglary hotspots had been identified by Police and Neighbourhoods was continuing to support PCSOs in prevention and security visits.

Noise nuisance warnings would now be issued as part of a campaign supported by Neighbourhood Working and Pollution Control staff. There was now scope for students to be disciplined for repeated noise nuisance following the agreement of a reparation scheme with the universities. It was acknowledged that proving a statutory nuisance in terms of general people noise was a challenge given the noise had to be linked to a specific individual.

AGREED :-

- 1. That the Neighbourhood Working Co-ordinator and the Community Cleansing Officer meet to discuss the “Jason Donna Van” and possible measures to address the issue of littering.**

2. That Inspector Keith Rundle report back on the potential to review the licence of the “Jason Donna Van” on the grounds of public nuisance.

8. SUB-GROUP UPDATES

Wellbeing Sub-Group

The NP heard from the Wellbeing Sub -Group in relation to the work undertaken to formalise the application process. Attention was drawn to the proposed TOR and guidance in the papers.

In accordance with the new criteria, the new system would go live next year and applications would be considered in advance by the Wellbeing Sub-Group (before final determination by the Neighbourhood Committee.) Whilst not a strict limit, it was recommended that applications for funding should not exceed £2,500. It was hoped that this would encourage a wider number of applications and more initiatives across the NP area.

Environmental Sub-Group

Dove Street – residents would be consulted on play equipment at the next Cabot forum meeting and this would influence the design brief. In the meantime, it was agreed that more detailed costings should be sought.

Planning Sub-Group

Recently formed, would report to the next meeting about progress made.

Education Sub-Group

See Item 10 below.

9. DEVOLVED SERVICE UPDATE

The NP noted the breakdown and verbal update for each of the devolved budgets, set out in detail in the report.

Approval was sought from the Wellbeing Fund for the following applications circulated in advance of the meeting:-

- Ambra Vale Residents £1,331 – to commission a mosaic design of Cliftonwood Houses plus hanging baskets with brackets and maintenance
- WUF Tenants Group £3,250 – purchase of 5 Computers, a printer and ISP Infrastructure
- Friends of Brandon Hill £4,140 – creation of a tree trail and its associated publicity and promotion
- Pedestrianisation of Kings Road, Clifton £6,000 – towards the installation of bollards in Kings Road to improve pedestrian safety

Following discussion, on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

RESOLVED –

- (1) that the contents of the devolved budgets be noted;**
- (2) that the application from Ambra Vale Residents for £1,331 be approved subject to clarification regarding planning permission and any consents;**
- (3) that the application from WUF Tenants Group for £3,250 be approved subject to confirmation of insurance;**
- (4) that the application from the Friends of Brandon Hill be approved in the amount of £3,000 (with the caveat that the group can make a further application for the remaining amount once the plans for web capability are finalised);**
- (5) that the application from Councillor Lucas to install bollards on King’s Road, Clifton for £6,000 be approved.**
- (6) that the update on the NP review be noted;**
- (7) that the Active Neighbourhood Travel Grant guidance be noted; and**
- (8) that the update on the 20mph rollout be noted.**

10. PRIMARY SCHOOL PLACES

The lack of primary school places in the NP area remained a matter of concern.

Partners and residents considered the written response provided by Ian Bell in response to the concerns expressed about the shortfall at previous meetings.

Matt Griffith, a local resident drew attention to St George's Primary School in Brandon Hill. The point was made that plans for a new site dated back to 2006 and notwithstanding the uncertainty about its future for eight years, a definitive location had not yet been found and no moving date set. The need for a firm commitment to ensure future certainty for children, parents and staff and children was emphasised.

The NP was advised that the two key issues were the shortage of sites in the area and the lack of space for expansion.

Given the latest projections for places in the area showed a continuing increase in demand, there was general agreement that the lack of provision had increasingly serious implications for the community.

It was agreed that an appropriate officer from Education and Skills should provide a written report on the current position to the next NP meeting on the 25th March 2014. The expectation was that this officer should also attend the meeting. In the meantime, the Education Sub-Group would meet to organise a strategy relating to the shortfall of primary school places.

There was further discussion regarding the availability of sites in the area including the long standing proposal to redevelop the Territorial Army site on Whiteladies Road as a school.

Matt Griffith was given advice on the process for submitting questions to Cabinet meetings.

In conclusion, it was reported that concerns relating to the Cathedral School admissions criteria were now being looked into. As things stood, the school was serving 3 LAs resulting in a random allocation across the 3 areas.

AGREED

- (1) that an appropriate officer from Education and Skills should provide a written report on the current position to**

the next NP meeting on the 25th March 2014 (*the expectation being that this officer would also attend the meeting*).

- (2) that the Education Sub-Group meet to organise a strategy relating to the shortfall of primary school places.**

11. CONSULTATIONS

A forward plan of consultations was highlighted to the NP.

(The meeting ended at 9.25pm)

CHAIR

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?
1	25/7/13	4 Wellbeing Grants approved totalling £5,780	NC	5,780	Y	Y	Y	April 2014	NP Members / Public	N/A	N/A
2	25/7/13	Establish Communication Sub Group	NP Members	N/A	N	Y	Y	October NP	NP Members	October 2014	Yes
3	25/7/13	NP review proposals to be brought to the next meeting	NC	N/A	N	N	N	October NP	NP Members	Jan 14	No
4	25/7/13	Geographical response information to NP review to be circulated once available	NC	N/A	N	N	N	October NP	NP Members	October 2014	Yes
5	22/10/13	4 Wellbeing Grants approved totalling £13,192.39	NC	13,192.39	Y	Y	Y	April 2014	NP Members / Public	N/A	N/A
6	22/10/13	Cllr Janke to lead on Older People Sub Group with assistance of Brian Price & other volunteers – set up first meeting	BJ	N/A	N	Y	Y	January 2014	NP Members / Cllrs	Jan 2014	Yes
7	22/10/13	Approve 5 footway resurfacing schemes totalling £80,500	BCC Highways	80,500	Y	Y	Y	April 2014	Cllrs / NP Members	N/A	N/A
8	22/10/13	Cllr Wright to talk to University and establish the current position in relation to their traffic survey	Cllr Wright	N/A	N	Y	Y	January 2014	Cllrs / NP Members	January 2014	Yes
9	22/10/13	Approve 4 S106 spend requests totalling £32,808.54	Area Environment Officer	32,808.54	Y	Y	Y	October 2014	Environment Sub Group / NP Members	N/A	N/A
10	22/10/13	Approve priority spend for parks improvement projects from Capital Stimulus Fund totalling £118,588.36	Area Environment Officer	118,588.36	Y	Y	Y	2014	Cllrs / Environment Sub Group	N/A	N/A
11	22/10/13	AC & NDO to help set up initial sub group meetings	NC	N / A	N	Y	Y	Jan 2014	NP Members	Jan 2014	Yes
12	22/10/13	NP to be kept up to date with progress of 10 Neighbourhood Working Priorities	Neighbourhood Working Coordinator	N/A	N	Y	N	Jan 2014	No Members	Jan 2014	Yes
13	28/1/14	NW Coordinator & Community	Neighbourhood	N/A	N	N	N	March 2014	NP Members	March 2014	Yes

Summary

	Quarter 1 April, May, June	Quarter 2 (2 meetings) July, Aug, Sept	Quarter 3	Quarter 4	TOTAL 1 st April – 31 st March 2014
Number of actions	1	8	4		
Amount of funding committed	£5,780	£245,089.29	£13,581		
Number of actions completed within time	N/A	4	3		
Number of actions generated by Cllrs	N/A	4	2		
Number of actions generated by other NP members	1	7	4		
Number of actions generated by the public	1	0	0		
Number of actions relating to devolved budget decisions	1	4	1		
Number of actions relating to NP action plan	1	8	2		
Number of actions relating to equalities duty	1	7	2		

Using the action tracker

1. Once the notes of the NP meeting are agreed the DS will add all agreed actions to the action tracker. *(we need to decide if things like the devolved traffic schemes are an action each or one action)*
2. The action tracker will be sent to the relevant officers/person responsible for the action so they are aware the action is being monitored.
3. It will be presented to the NP twice a year – at the AGM (actions for the year) and in the autumn.